

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No:- NITUK/2014/A-386

Date 21/11/14

CIRCULAR

Any maintenance work shall be communicated to the concerned authority in writing. The format for the note for maintenance work is attached herewith.



Director

Copy to:

1. All HODs & Section Heads
2. Guard file.

NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.

Date

NOTE

Sub: Electrical/Civil Maintenance

Following work is required to be executed for maintenance.

S.No.	Nature of Work	Room No.	Departments/Hostel

Date:

Name:.....

Designation:.....

Signature:.....

Sign of HOD

To,

I/C Electrical/ Civil Maintenance

NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

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